

2011 ROYAL RANGERS MERIT CAMP

JOB DESCRIPTION—PATROL ADVISOR

Requirements

Must be at least 21 years of age.

Must be a born-again Christian, receive positive recommendation from his Pastor and be approved by the Merit Camp Staff.

Must demonstrate a willingness to cooperate with and follow the instructions of the Camp Commander and Assistant Camp Commander.

Must agree to abide by all policies and procedures of the Merit Camp and carry out all duties contained in this job description.

All staff are asked to pay a fee as outlined on the registration form to cover the cost of their meals and camp for the week. This helps keep down the cost of the camp for the campers.

Duties and Expectations

Take time to pray for each of your campers before the camp begins. Learn as much as you can about each camper before they arrive. Take time to get to know your campers the first day. Be good-natured, but let them know that you are in charge.

Assist in the registration process by being available to escort boys to their assigned dorms.

Supervise "Secret Place" each morning. Provide a location for each camper to be alone for his quiet time, but that allows you to keep an eye on all your campers from one vantage point. We encourage you to take your boys outdoors, weather permitting.

Know where each of your boys are at all times. You will be provided with a list of classes that each of your boys is scheduled for.

Make sure your boys brush their teeth and shower daily.

Keep an eye out for boys who are ill or homesick. Those who spend a lot of time alone may need some extra attention to "draw them out." If a boy says he does not feel well, take him to the camp nurse.

Take time to participate in some "fun" activities with the boys in your patrol. Don't be so busy doing things for the boys that you have no time to give them what they want...you and your attention. Take time to talk to your boys whenever possible (at meals, walking to and from activities, etc.)

Make every effort to build team spirit and accountability with regards to honor patrol (i.e. behavior, being on time to events, uniform of the day, etc.).

Encourage your patrol to challenge other patrols in softball, basketball, or other activities.

The Patrol Advisor is responsible for presenting the Sunday night devotion. This devotional time will be held at each individual dorm.

Select a representative from your patrol to be part of a committee to plan the Monday night council fire. This committee will meet each evening during concession stand time.

Fill out the Patrol Duty Roster for your patrol on the first day of camp. Each camper has a copy in their handbook. They should also fill in the names on their copy so they always have it with them.

Fill out the "Patrol Member Points" sheet for Honor Patrol each day and turn in by noon each day.

No staff are to stay in the camper's dorms other than those assigned to that dorm.

No staff are to enter the camper's dorms unless they are "dorm staff" or are authorized to do so by the Camp Commander or Assistant Camp Commander.

Patrol staff are not to choose the patrol's name, song, yell, etc. As a Patrol Advisor, you are there to help the patrol accomplish what **they** can accomplish. It's okay to assist the patrol with extra materials for flags or bolo ties, as long as the ideas and work are the boys'.

Staff are not to take equipment from the designated equipment area without it being signed out by the quartermaster. Staff are not to take equipment from the office area without it being signed out by the office coordinator. Equipment must also be signed **IN** by the quartermaster or office coordinator.

Report any damage to equipment at the time it is signed back in to the quartermaster or office coordinator.

Keep practical jokes under control. Things like rocks, water, shampoo, shaving cream, etc. in sleeping bags is not acceptable at any time. The general rule of thumb with regards to this is: Thou shalt not trespass on thy neighbor's person, property, or self-esteem!

Enforce lights out and quiet each night. You are on your honor for reporting infractions for purposes of Honor Patrol scoring. The only legitimate excuses for lights and/or talking after lights out is illness, homesickness, an extended prayer time, etc.

Follow the Progressive Discipline Policy in dealing with problems.

Severe discipline problems are to be referred immediately to the Camp Commander, Assistant Camp Commander, or Camp Coordinator.

If you have a grievance, talk to the Camp Commander or the Assistant Camp Commander. Do not talk about the problem with campers or other staff members.